

M E M O R A N D U M

To: Emilia Bartolomeu, Cluster Manager
Ukiah Workforce Service Site 0650

From: Ernesto Magaña
Employment Development Department

Date: June 29, 2010

File No.: 74:fmj:02

Subject: MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW
PROGRAM YEAR 2009-2010
UKIAH WORKFORCE SERVICE SITE
FINAL MONITORING REPORT

This Final Monitoring Report summarizes the California Monitor Advocate Office's (MAO) results of the Migrant and Seasonal Farmworkers (MSFW) on-site annual review of the Ukiah Workforce Service (WS) site. Francisco Macias conducted this annual review on May 18, 2010. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFW.

The MAO conducted this annual on-site review under the authority of all related federal regulation, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and the Employment Development Department (EDD) Job Service (JS) policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of EDD services provided to MSFW.

We collected information for this report by examining the Ukiah WS site's provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and JS complaint system. Additionally, we interviewed Ukiah WS site's management and staff.

RESULTS:

We did not receive a response to our May 28, 2010 Draft Report. Therefore, we are issuing the Draft Report as the Final Report.

Emilia Bartolomeu
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Our on-site annual monitoring review revealed the following finding:

Finding 1:

INDICATOR OF COMPLIANCE

During the pre-site review analysis, we noted that the Ukiah WS site did not meet the *Job Development Contacts* and *Referred to Jobs* equity indicator in the Indicator of Compliance report from July 2009 through April 2010.

Citation:

20 CFR 653.101 and JS Policy and Procedures Manual, Chapter 33

Recommendation:

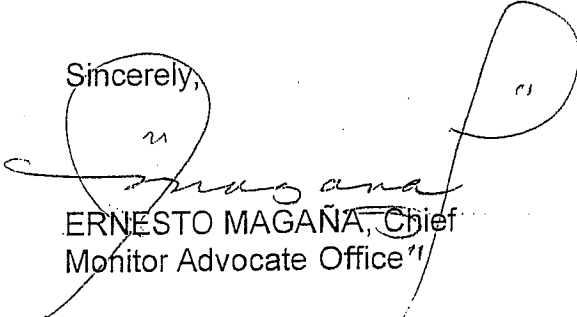
We recommended that the Ukiah WS site ensures equity of services to MSFW by meeting all equity indicators.

Response:

There was no response to our Draft Report.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Francisco Macias at (916) 651-9463.

Sincerely,



ERNESTO MAGAÑA, Chief
Monitor Advocate Office

cc: Diane Ferrari
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